

MINUTES OF THE PARISH COUNCIL MEETING MARCH 9, 2021
SAINT MATTHEW ECUMENICAL CATHOLIC CHURCH

The zoom meeting was called to order at 7 pm by Moderator Tonya Adams.

Attendance:

Parish Council Members: Tonya Adams, Mariah Doyle-Sandoval, Stephany Crisantos, Joshua Cruz, Jennie Guida, Sharon Smith, Lydia Russo, Doris Hand, Polly Touhey, and Anitha Madanu

Council Members Absent: Ana Diaz and Rosa Isela Lopez

Non-Council Members: Bishop Peter Hickman, Mirella Hickman, Mother Jetty van den Berghe, Deacon Tony Russo, Fr. Arturo Querijero, Mother Martha Rogers, Paul Schumaker, Angelica Tronco, and Katie Henry

Decisions and Votes:

Mariah Doyle-Sandoval moved to approve the Minutes of the February meeting. Lydia Russo seconded the motion. **Passed unanimously. None opposed.**

Old Business (early item to be presented due to participants' schedules)

Saint Matthew's Learning Library: Angelica Tronco presented the idea of having one place to collect instructions and information of all our ministries, called the Saint Matthew Learning Library. Google Drive could be used to keep the information. This would be a way to track information, see who updated the info and also a way to restrict who has access to the info. Each ministry would have a folder. The topics for folders would not be limited. This would be a special account, Saint Matthew Learning Library. There could be a folder for the steps to use the CPRM request. The Learning Library account would be handled by CPRM. Tonya suggested the account should belong to the church rather than an individual. Saint Matthew connect already exists as an account on google. Could Saint Matthew Connect be the owner of the Learning Library account. A question arose about sufficient storage as Google limits the amount of free storage to 15 GB. It was pointed out this should be sufficient.

Finance Report:

Deacon Tony Russo reported the budget at the end of February was up \$600. Since this included \$750 from the fund raiser it is closer to a break even. The hope for March is to break even. After March, the hope is for the stableness of tithings. February tithing was over what was budgeted for Feb. It came in at \$14,000.

Questions that arose: The CPA fee. It was a one-time fee for doing the 1099 forms. Also, we pay an hourly consulting fee to Kathryn Tuma when she assists Mirella. Other questions arose about the 2021 Budget and the P&L sheet. Tonya will send out the 2021 Budget and other financial documents reviewed during the meeting to all members to carefully review and have any questions that arise ready for the April PC meeting. Questions that arise need to be emailed to Tonya. It was pointed out that there were 33 pledges for tithing up from 2020.

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A question arose whether the national ECC is aware that Saint Matthew will not be making any donations to the national ECC in 2021. Doris Hand advised a letter was sent to the national ECC Treasurer advising of this fact.

It was pointed out that the life insurance policy for Bishop Peter expired when he turned 65. It was suggested that research on a small term insurance policy be done.

A question arose about the rent donation that Bishop Andy Bills pays (\$500) a month because, with all utilities, it may be too low for the area he uses. Jennie Guida pointed out there is a problem with this office space as it is not completely walled off and the office space can be seen from the second floor of the area Saint Matthew uses.

Several questions arose about salaries for the musicians and reinstating an amount for Kelly Querijero for the work she does for Saint Matthew. Tonya again reminded all PC members to look over the 2021 Budget and the P&L financial papers she will email to all. Submit any questions to Tonya.

The other items on the meeting agenda were not addressed as time ran out.

Fr. Arturo offered a closing prayer.

The meeting was adjourned at 8:33 pm

Minutes submitted 3/15/21
By Doris Hand